



New Sage 50 Accounts 2010

**thinkingbusiness**

sage

Good business software does more than just help you manage your accounts. It gives you the breathing space to concentrate on what's most important to you, and allows you to bring your business ideas to life.

We've been designing business management software since 1981. We listen to what our customers have to say about our software and continually look for ways to make it work even harder for you.

**Sage 50 Accounts 2010** is full of practical thinking to help you manage your finances **faster, smarter** and **more efficiently**.



## New business thinking

Sage 50 Accounts 2010 has been designed with your business in mind. We've done some really detailed thinking about all the little things that can make a big difference to save you time and help you run your business more efficiently.

Specially designed for small and growing businesses, Sage 50 Accounts helps you manage your customers and suppliers and day-to-day finances, including VAT returns and year-end accounts. It helps you stay in control of your finances and share information with your accountant, leaving you free to concentrate on running your business.



## Thinking finances

What's new?

Managing your day-to-day finances, keeping track on what goes in and goes out and dealing with things like profit and loss is really easy with Sage 50 Accounts 2010. By keeping things simple, doing your accounts isn't such a time-consuming job.

Want to know at a glance where your money is, what's due, what's overdue and what's expected? Or delve deeper into costs for individual projects and departments across your business? Sage 50 Accounts 2010 has all the tools to help you.

- The new **cash register** makes it even easier for you to account for your money. Simply import or print off and enter your figures at the end of the day to make sure your accounts are correct before banking the cash. You can record any discrepancies and account for your floats too.

## Thinking customers

What's new?

Maintaining good relationships with your suppliers and attracting new customers is a key aspect of business growth. Sage 50 Accounts 2010 goes far beyond a simple contact list. Matching your customer information up with your financial records means it's easier to manage credit control. See what's been promised and what's overdue so you know who to chase for payments.

It also helps you make the most of each sale by turning quotes into invoices or deal quickly and easily with discounts and deposits.

- To help you get your cash more quickly, there's a new '**pay now**' option that you can add to your electronic invoices as part of Sage Pay. Refunds are more straightforward too as you can put a payment or credit directly back onto a card.
- The **profit button** is now available in all variants of Sage 50 Accounts 2010. It gives you an instant view of how much you'll make on each item or order before you commit to a price.
- We've also improved the payment processing screens so now you can **sort and filter** data to find what you're looking for. Search by due date; find the most recent, view by customer and many other variables.
- We've made it easier to **manage repeat or recurring transactions** too. Now you can edit them rather than creating new ones, if you need to change a date, for example.

## Thinking business

What's new?

By streamlining your day-to-day processes, Sage 50 Accounts 2010 is designed to give you more time to think about your business.

Reports are a great way of understanding what's going on in your business. Sage 50 Accounts helps make them easy to prepare and even easier to understand.

There are a selection of standard reports ready to go or you can design your own, so you get the information you need the way you need it. Just get the top level overview or use in-depth facts and figures to understand your business, analyse new opportunities and spot risks before they turn into problems.

- Sage 50 Accounts 2010 includes some real improvements to help you import information from a wide variety of different sources including Microsoft® Excel. That's useful if you need to gather details from different projects or departments.
- There's a **new Wizard** to get you started, and once you've matched the fields in your data to the fields in your Sage 50 Accounts, you can save your settings and import it the same way every time.

## Thinking legislation

### Stay on the right side of the law at home...

We help thousands of UK businesses successfully submit information and payments to HM Revenue & Customs (HMRC) online. That accredited technology is an integral part of Sage 50 Accounts 2010, designed to help you submit your VAT returns online with complete peace of mind and minimum effort.

Many small businesses will have to file online by law in 2010, and with Sage 50 Accounts 2010 you can do it with confidence.

### ...and abroad

For those of you who trade with the European Community, Sage 50 Accounts 2010 has all the tools to help you record and submit the right information the right way.

With important new legislation about goods and services due to come into force in January 2010, the new version of Sage 50 Accounts 2010 brings you right up to date.



## Thinking time

What's on your mind every day? Serving your customers, keeping things ticking over and dealing with the thousand and one things that crop up? Sage 50 Accounts 2010 is full of little things that make the day-to-day easier to deal with.

There's an in-built diary that helps you make the most of your time and reminds you to follow up on things like customer calls or overdue payments.

And simply keeping all your financial information in one place can save you a lot of time and effort.

- **Barcodes** provide an easy way to track and trace products and documents, create accurate pick lists or speed up stock takes. Use them on delivery notes and your customers can check they've received everything they've ordered too. That's why we've added the ability to turn any text into a barcode ready for printing to Sage 50 Accounts 2010.

What's new?

## Make the right choice

### Sage 50 Accounts 2010

Specially designed for small and growing businesses, Sage 50 Accounts helps you manage your customers and suppliers and day-to-day finances, including VAT returns, stock control, invoicing and year-end accounts. Because it's easy to use you can stay in control of your finances and share information with your accountant easily, giving you more time to run your business.

### Sage 50 Accounts Plus 2010

Sage 50 Accounts Plus combines all the classic accounting tools of Sage 50 Accounts including VAT returns and year end accounts, stock control and invoicing options. It also includes tools that help to manage project costs, budgets or manufactured and assembled products. By putting key information at your fingertips, it helps you make business decisions with confidence.

### Sage 50 Accounts Professional 2010

With Sage 50 Accounts Professional you can do more than just manage your day-to-day finances. It also provides complete sales and purchase order processing, alongside stock control project management and foreign trading tools, so you can keep track of different areas of your business. With the flexibility to handle up to ten users and help you manage multiple companies, it gives you the information you need to drive your business forward.

Different businesses have different needs. Choose the right software for yours.

# Features

## Helping you to...

	Sage 50 Accounts	Sage 50 Accounts Plus	Sage 50 Accounts Professional
<b>Get up and running:</b>			
Easy to set up and use	•	•	•
View video demonstrations – <b>Improved in v2010</b>	•	•	•
Easily correct mistakes	•	•	•
Learn in practice mode	•	•	•
Free telephone support	45 days	45 days	45 days
Free email and web based support	45 days	45 days	45 days
Free e-learning	Chargeable	Chargeable	Chargeable
<b>Manage your Customers:</b>			
Find contact details quickly and easily	•	•	•
Multiple Delivery Addresses		•	•
Create quotations and invoices	•	•	•
Individual Customer Price Lists		•	•
Integration with ACT!	•	•	•
Know how much profit you will make on each quote or invoice before you commit	•	•	•
Apply flexible discounts to win business	•	•	•
See who owes you money and when it's due	•	•	•
Record Till Takings*** - <b>NEW in v2010 for Sage 50</b>	Quick	Quick	Quick
Record Cash Sales***	•	•	•

	Sage 50 Accounts	Sage 50 Accounts Plus	Sage 50 Accounts Professional
<b>Manage your Customers:</b>			
Receive and process card payments*	•	•	•
Pay Now Button* – <b>NEW in v2010</b>	•	•	•
Manage individual projects and costs		•	•
Manage your sales orders			•
<b>Manage Your Suppliers:</b>			
Find contact details quickly and easily	•	•	•
Record purchase invoices in batches	•	•	•
Create purchase individual invoices			
Manage purchase orders			•
See who you owe money to and when it's due – <b>Improved in v2010</b>	•	•	•
<b>Manage your finances</b>			
Share information electronically with your Accountant	•	•	•
Keep track of money going in and out of your business	•	•	•
See your cash position at a glance	•	•	•
Prepare VAT Returns – <b>Improved in v2010</b>	•	•	•
Annual Accounting	•	•	•
VAT Cash Accounting	•	•	•

	Sage 50 Accounts	Sage 50 Accounts Plus	Sage 50 Accounts Professional
<b>Manage your finances</b>			
Prepare VAT Returns – <b>Improved in v2010</b>	●	●	●
Irish VAT Cash Accounting	●	●	●
e-VAT submissions	●	●	●
e-payments	●	●	●
EC – Sales List – <b>Improved in v2010</b>	●	●	●
Reverse Charge VAT	●	●	●
Irish VAT return file available	●	●	●
Audit preparation	●	●	●
Profit and Loss and Balance Sheet reports	●	●	●
Prepayments and Accruals		●	●
Fixed Assets		●	●
Journal Reversal		●	●
Cheque Printing	●	●	●
e-banking	●	●	●
Bank reconciliation for up to date figures	●	●	●
Export your information to Microsoft Office	●	●	●
Control budgets for key areas of your business	●	●	●
Departmental Analysis	●	<b>Advanced</b>	<b>Advanced</b>
New Import – <b>NEW in v2010</b>	●	●	●
Convert currencies for foreign trading			●

	Sage 50 Accounts	Sage 50 Accounts Plus	Sage 50 Accounts Professional
<b>Manage your business</b>			
Keep track of your products and services – <b>Improved in v2010</b>	●	●	●
Control your stock	●	●	<b>Advanced</b>
Bill of Materials		●	●
Stock Allocation		●	●
Multi-user ready*	<b>2</b>	<b>2</b>	<b>10</b>
Multi-company	●	●	●
Manage components and assembled products	●	●	●
Integrates with Sage Additions**	●	●	●
Construction Industry Scheme ready*	●	●	●
Integrates with Sage 50 Forecasting	●	●	●
Integrates with Sage Construction*	●	●	●
Integrates with Sage 50 Retail Solutions*		●	●
Integrates with Sage 50 Manufacturing*			●
Integrates with ACT!	●	●	●
Integrates with Sage Pay – <b>Improved in v2010</b>	●	●	●
Charity Support	●	●	●
Manage your time with integrated diary and reminders	●	●	●
Online Library of over 500 business guides			
The low down on over 200 key industry sectors			
Record e-bay transactions**	●	●	●

\*Additional purchase required

\*\* Additional purchase of Sage Additions required. These are products developed by the Sage Developer Community (not Sage) that integrate with some Sage products.

\*\*\*Quick indicates there is a dedicated entry form to simplify the data entry process for either cash or till takings. These forms are designed to simplify the data entry process for owner managers who are unfamiliar with accounts software. These activities are completed directly into the bank accounts in all other products.

# Contact us

QUORUM BUSINESS SYSTEMS LTD  
QUORUM HOUSE  
WATFORD METRO CENTRE  
WATFORD  
HERTS

TELEPHONE (WATFORD): 01923 231536  
TELEPHONE (EDINBURGH): 0131 272 2717

WEB: [www.quorum-business.co.uk](http://www.quorum-business.co.uk)  
EMAIL: [mail@QUORUM-BUSINESS.CO.UK](mailto:mail@QUORUM-BUSINESS.CO.UK)

